

**You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP18 0YT on Wednesday 16 April 2025 commencing at 7.30 pm for the purpose of transacting the following business**

*Anthea Cass*

Clerk to the Council 9<sup>th</sup> April 2025

**AGENDA**

**Members of the public are warmly welcome.**

**24.1 Apologies for absence**

**24.2 Declarations of interests** in items on the agenda.

**24.3 Open forum** (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments concerning Berryfields. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive). Subject to Standing Order 3(e) a member of the public shall not speak for more than 5 minutes.*

**24.4 Police report**

**24.5 Planning**

**24.6 Minutes**

To agree the Minutes of the Parish Council meeting held on Wednesday 19<sup>th</sup> March 2025.

**24.7 Land & facilities**

**Roman Park & Village Hall**

Update as circulated on Clerk's report.

**Allotments**

**Park inspections and repairs**

Councillors to agree and ratify repairs to zip wire at Mayberry Place.

Councillors to approve the cost of the tool box to repair broken equipment

### **Graffiti and Litter**

Councillors to discuss litter collecting competition between schools. Winning prize.

Graffiti artist to paint benches? Councillors to discuss

### **24.8 Finance**

24.8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

24.8.2 To agree on the accounts to end March/year end as circulated.

24.8.4 To agree insurance renewal for 25/26

24.8.5 To appoint internal auditor for year 24/25

24.8.6 To appoint Kevin Rose (IAC Accountants) to check accounts half yearly

24.8.7 To agree the asset register to end March 25.

24.8.8 To approve annual increment for weekend staff (in budget)

### **24.9 Annual Parish Meeting 2025**

Councillors to approve the amalgamation of the annual parish meeting and the annual parish council meeting to be held on the same evening this year.

### **24.10 MVAS and Sentinel**

### **24.11 Events**

VE Day 80th-anniversary celebrations.

Children fun day – final agreement on format

Councillors to consider community event on Berryfields Green on 26 April 2025.

### **24.12 Meetings & matters of report**

### **24.13 Dates of next Parish Council Meeting**

***Annual Parish Council Meeting and Annual Parish Meeting Wednesday 21<sup>st</sup> May 2025.***